

**SPRING VALLEY WATER SUPPLY CORPORATION
REGULAR MEETING OF BOARD OF DIRECTORS**

January 9, 2018

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of Spring Valley Water Supply Corporation ("Spring Valley WSC" or the "Corporation") will be held on **Tuesday, January 9, 2018, at 5:15 p.m.** in Aqua offices, located at 7025 Sanger Ave., Waco, Texas 76710, to consider and act upon the following matters:


1. Call to order, roll call, and determination of quorum.
2. Recognition of visitors.
3. Public Comments – Members or visitors will be given the opportunity to address the Board with comments or concerns about the operations and maintenance of the water system. Due to time constraints, public comments will be limited to two (2) minutes per speaker, subject to President's discretion. See notes below. Any item requiring action will be placed on the agenda for the next Board Meeting.
4. Review and approve minutes from previous Board Meeting
5. Review possible action on any new meter requests
6. Tabor Engineering –
 - a. Update on projects
 - b. Review previous presentations
7. Frank Alexander
 - a. Review Financial statement
 - b. Review and approval of note renewal terms with American Bank
8. Discussion of upcoming election
9. Regular update on Bluebonnet Water Supply and possible action
10. Questions to the Board by Aqua Texas representative concerning general operational issues
11. Water system operations report by representative of Aqua Texas (no action to be taken by the Board), including the following: (A) operations report; (B) water usage and accountability; (C) facilities, equipment, and repairs; and (D) financial report.
12. Review and approval of monthly bills for payment of expenses of Spring Valley WSC.
13. Adjourn into Executive Session if needed as allowed by Texas Government Code Section 551.074.
14. Reconvene into Public Session. Discussion and possible action regarding matters discussed in Executive Session.
15. Set time and place for next regular meeting of the Board Tuesday, February 13, 2018, at 5:15 pm, at Aqua offices 7025 Sanger Ave., Waco, TX 76710.
16. Adjourn

Public Comments: Pursuant to the Texas Open Meetings Act and the Bylaws of Spring Valley WSC, the Board reserves the right to impose reasonable limits on the number of speakers and other reasonable limitations on public comments. In accordance with the Texas Open Meetings Act, the Board will not act on, deliberate, or discuss at the meeting any public comments brought before them at this time; provided, however, that the Board may (A) make a statement of specific factual information given in response to an inquiry; (B) recite existing policy in response to an inquiry; or (C) propose to place the subject on the agenda for a subsequent Board meeting.

Executive Session: Spring Valley WSC reserves the right to adjourn into executive/closed session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, including, without limitation, Texas Government Code Sections 551.071 (consultation with attorney), 551.072 (deliberations about real property), 551.073 (deliberations about gifts and donations), 551.074 (personnel matters), 551.076 (deliberations about security devices), and 551.086 (economic development). No final action, decision, or vote will be taken on any matter in executive/closed session.

Persons with Disabilities: Persons with disabilities who plan to attend the meeting and who may need auxiliary aids or services are requested to call (254) 776-1999, at least two (2) business days prior to the meeting so that appropriate arrangements can be made.

Dated: January 4, 2018

By: 
Kelli Fernandez Villarral for SVWSC

Spring Valley Water Supply Corp.
Regular Meeting of the Board of Directors
December 12, 2017

President	Larry Hobbs	
Vice President	Kyle Grigsby	
Secretary-Treasury	Darrell Bledsoe	
Director	Vacant	
Director	Chad Pebbles	Absent
Director	Kelli Villarrial	
Director	Bert Hernandez	

ITEM 1. CALL TO ORDER

The meeting was called to order by Larry Hobbs with a quorum present.

ITEM 2. RECOGNITION OF VISITORS

Larry Hobbs welcomed the visitors, Mr. and Mrs. Jones and David Morrison.

ITEM 3. PUBLIC COMMENTS

Frank Alexander addressed the BOD about a mistake in the October BOD meeting.

ITEM 4. DISCUSSION AND CONSIDER ACTION - MINUTES FROM PREVIOUS BOARD OF DIRECTOR MEETINGS

A motion was made by Kelli Villarrial to approve the minutes from the October meeting.

Bert Hernandez seconded the motion.

All in favor – none opposed

Motion carries

A discrepancy was found on the October BOD minutes.

The statement "Frank Alexander offered to look into the matter and report back at the next meeting", should have read "With the Board of Directors approval, Frank Alexander offered to look into the matter and resolve the issue with Mr. Lang."

After discussion a motion to amend the September minutes was made by Bert Hernandez.

Darrell Bledsoe seconded the motion.

All in favor – none opposed.

Motion carries.

ITEM 5. DISCUSSION AND POSSIBLE ACTION ON NEW METER REQUESTS.

There were no new meter requests.

ITEM 6.**TABOR ENGINEERING – UPDATES ON PROJECTS**

Johnny Tabor sent an e-mail report regarding the following items:

1. Water improvements – Spring Valley Rd. to Plant #1 to Horne Hill Rd. – Construction contracts have been signed and completed by all parties. The Pre-Construction Conference is scheduled for Wednesday, December 20, 2017 at 9:00 am, at Aqua Texas office. A notice for the contractor to proceed with the work will be issued at the Pre- Construction Conference.
2. Raleigh Homes – Spring Valley Addition Phase 2 –Preliminary plans will be delivered today to the Developer’s Engineer, Walker Partners, for their review. After their review and approval, the plans will be submitted to the City of Waco for review and approval.
3. New System Improvements – 2015 Hydraulic Analysis & System Mapping – Recommended three high priority projects to comply with TCEQ pressure and volume requirements:
Project # 1 – Tate plant improvements – this project is complete
Project # 2 – Spring Valley Rd. to Plant # 1 to Horne Hill Rd. – this project is under contract with Fambro Construction.
Project # 3 – Old Bethany Road, Mackey Ranch Road to Harding Lane.

ITEM 7.**FINANCIAL STATEMENT – FRANK ALEXANDER**

Frank Alexander reviewed the financial statement with the BOD.

Frank Alexander presented the BOD with a budget proposal for 2018.

After discussion Kyle Grigsby made a motion to accept the budget proposal for 2018.

Bert Hernandez seconded the motion.

All in favor – none opposed.

Motion carries.

ITEM 8.**DISCUSSION AND POSSIBLE ACTION ON BOD VACANCY**

Larry Hobbs recommended filling the vacancy left by Corey Pitts with David Morrison.

After discussion Darrell Bledsoe made a motion to support President Larry Hobbs recommendation to fill the vacant BOD position with David Morrison.

Bert Hernandez seconded the motion.

All in favor – none opposed.

Motion carries.

ITEM 9.**DISCUSSION OF UPCOMMING ELECTION**

After discussion Kyle Grigsby made a motion to begin the election notification process by sending a notice to all members via a post card.

Darrell Bledsoe seconded the motion.

All in favor – none opposed.

Motion carries.

ITEM 10. REGULAR UPDATE ON BLUEBONNET WATER SUPPLY BOD MEETING

Darrell Bledsoe made arrangements to miss the meeting, Kyle Grigsby was to fill in. A last minute family medical appointment prevented Kyle Grigsby from attending. There was no representative present at the meeting, therefore no update.

ITEM 11. GENERAL OPERATION QUESTIONS TO THE BOARD BY AQUA TEXAS EMPLOYEES

Mark Kocian and the BOD discussed the land adjacent to the Judd plant for the installation of an additional pressure tank.

ITEM 12. WATER SYSTEM OPERATION REPORT BY AQUA TEXAS

Mark Kocian updated the board of directors on water system operations, repairs, water usage and loss.

ITEM 13. REVIEW AND POSSIBLE ACTION FOR MONTHLY EXPENDITURES

After review Darrell Bledsoe made a motion to pay the monthly bills of the SVWSC.

David Morrison seconded the motion.

All in favor – none opposed.

Motion carries.

ITEM 14. EXECUTIVE SESSION

No executive session required.

ITEM 15. RECONVENE INTO PUBLIC SESSION AND POSSIBLE ACTION

N/A

ITEM 16. SET TIME AND DATE FOR THE NEXT SVWSC BOD MEETING.

The next regular board of director meeting will be held January 9, 2018 at 5:15 pm at the offices of AQUA TX, 7025 Sanger Ave, Waco, TX 76710.

ITEM 17. ADJOURN

Kyle Grigsby made a motion to adjourn.

Darrell Bledsoe seconded the motion.

All in favor – none opposed.

Motion carries.

Spring Valley Water Supply Corp.
Regular Meeting of the Board of Directors
October 10, 2017

President	Larry Hobbs	Absent
Vice President	Kyle Grigsby	
Secretary-Treasury	Darrell Bledsoe	
Director	Vacant	
Director	Chad Pebbles	
Director	Kelli Villarrial	Absent
Director	Bert Hernandez	

ITEM 1. CALL TO ORDER

The meeting was called to order by Kyle Grigsby with a quorum present.

ITEM 2. RECOGNITION OF VISITORS

Kyle Grigsby welcomed the visitors, Mr. and Mrs. Jones, Matt Lang and Johnny Tabor.

ITEM 3. PUBLIC COMMENTS

Mr. Matt Lang addressed the BOD with a complaint concerning the disconnection of his service due to non-payment. He explained that the web based service "Pay Clicks" unjustly denied his credit card. He claims his water service was cut off without notice and wanted to be reimbursed for all his out of pocket expense.

With the Board of Directors approval, Frank Alexander offered to look into the matter and resolve the issue with Mr. Lang.

****** A motion was made by Darrell Bledsoe to move agenda item # 6 to be discussed before agenda item # 4 to accommodate a schedule conflict for Frank Alexander.**

Chad Pebbles seconded the motion.

All in favor – none opposed.

Motion carries****

ITEM 6. FINANCIAL STATEMENT – FRANK ALEXANDER

Frank Alexander reviewed the financial statement with the BOD.

ITEM 4. DISCUSSION AND CONSIDER ACTION - MINUTES FROM JUNE 13, 2017

A motion was made by Darrell Bledsoe to approve the minutes from the August meeting.

Bert Hernandez seconded the motion.

All in favor – none opposed

Motion carries

Due to an email glitch the September minutes were not available for review. The minutes will be reviewed at the regular November board meeting.

ITEM 5. DISCUSSION AND POSSIBLE ACTION ON NEW METER REQUESTS.

There were no new meter requests.

ITEM 7. TABOR ENGINEERING – UPDATES ON PROJECTS

Johnny Tabor reported that the contractors bidding the Horn Hill Rd. line improvement would do so at the office of AQUA Texas on November 9th.

The project should be ready for a BOD decision by the November meeting.

Johnny Tabor also informed the BOD that a 12-15 foot strip of land adjacent to the Judd Plant was needed to accommodate the pressure tank obtained from Bluebonnet Water Supply.

No action

ITEM 8. UPDATE ON COMPLIANCE MATTER

No updates at this time, awaiting a decision by Texas PUC.

ITEM 9. REGULAR UPDATE ON BLUEBONNET WATER SUPPLY AND POSSIBLE ACTION

There was no update because of a conflict of meeting times.

ITEM 10. DISCUSS AND POSSIBLE ACTION ON CHRISTMAS PARTY

Terri volunteered to check the availability for the Christmas Party on the first or second Tuesday of December.

No action.

ITEM 11. GENERAL OPERATION QUESTIONS TO THE BOARD BY AQUA TEXAS EMPLOYEES

Mark Kocian presented the BOD with bids for the replacement of the chlorination building at the Judd Plant. **After discussion Darrell Bledsoe made a motion to replace the chlorination building with a 4'-0" x 2'-6" poly building from Home Depot. The total cost will be approximately \$500.00.**

Chad Peebles seconded the motion.

All in favor – none opposed.

Motion carries.

ITEM 12. WATER SYSTEM OPERATION REPORT BY AQUA TEXAS

Mark Kocian updated the board of directors on water system operations, repairs, water usage and loss.

ITEM 13. REVIEW AND POSSIBLE ACTION FOR MONTHLY EXPENDITURES

After review Chad Peebles made a motion to pay the monthly bills of the SVWSC.

Bert Hernandez seconded the motion.

All in favor – none opposed.

Motion carries.

ITEM 14. EXECUTIVE SESSION

No executive session required.

ITEM 15. RECONVENE INTO PUBLIC SESSION AND POSSIBLE ACTION

N/A

ITEM 16. SET TIME AND DATE FOR THE NEXT SVWSC BOD MEETING.

The next regular board of director meeting will be held November 14, 2017 at 5:15 pm at the offices of AQUA TX, 7025 Sanger Ave, Waco, TX 76710.

ITEM 17. ADJOURN

Kyle Grigsby made a motion to adjourn.

Chad Peebles seconded the motion.

All in favor – none opposed.

Motion carries.